



Staunton Harold Sailing Club

Minutes of March 11th 2024, Committee Meeting

Paul Williamson, Paul Munro, Nick Waters, Grahame Newton,, Tim Gray, Ann Nugent, Larry Wells, Lesley Foskett, Becky Priest, Charles Saunders, <i>Greg Wilson</i>		
	1. Apologies	
	Andy Foskett, Nick Williams, Simon Forbes, Liz Simons, Amy Pepperdine. Nick Kindon, Terry Forbes, , Mark Harden Di Pepperdine, Nathan Smith,	
	2. Minutes from last meeting	
	The minutes of the meeting in Feb were made available to the committee and approved. The meeting was virtual using Zoom. Minutes approved. March meeting chaired by Paul Williamson	INFO
	3. Health and Safety	
	Will sort out an H&S site walk-around Ongoing	
2099	Solo Paddlers-VHF radios and aquapac pouches purchased. To be sited underneath the sign on desk Ongoing . ---Need to educate and advise paddlers and include Greg in the discussions. Cupboard and electrics sorted. Paddlers need to be informed-via SUP meeting tomorrow	GW
2041	4. Commodore's Report, Management & Planning Sub-Committee	
	<p>Very little to report now the season is underway.</p> <p>We have had a request to support manning the RYA stand at the Staffordshire county show on Wed 29th and Thursday 30th May..none present able to assist PW will reply</p> <p>Photography policy for approval please-see attached Doc-LF circulate</p> <p>M&P meeting held on 7th March; minutes attached. Items arising to discuss on Monday:</p> <ol style="list-style-type: none"> 1. Guests & Visitors (see attached charts-general agreement with proposal, yes to SUP and single handers if competent and informed by the member re club info, accompanied on SUP <p>no dinghy should be overloaded. not to drive PB</p> <p>Plan to change now. vote agreed</p> <ol style="list-style-type: none"> 2. Branding - do we want to change the club logo for the 50th Anniversary? <p>Suggestion by a member, AN has ideas of other club logos. Concept is to revisit at intervals. Maybe a unique logo for certain uses next year -agreed. Consider add on for paddlers. and different flavours to ensure visibility</p>	Comm Report
	IT GROUP	

	Update from the IT Working Group and Revised GDPR Policy and Guidelines for approval on Monday-see attached documents for approval and IT working group activity summary-will be circulated for approval	
2083	<p>Community Interest Company.</p> <ol style="list-style-type: none"> 1. We have received the legal documents from NT. These will assign the lease to the CIC, manage a deposit (as the CIC has no trading history) and record the change with the Land Registry. We have signed all the documents; thanks to Tony Priest and Henry Jagers for completing their parts so quickly. Documents are now back with NT solicitor who is trying to get the STW solicitor to respond - ON-GOING 2. I have registered the CIC with ICO and OfCom - CLOSED 	CIC
2093	<p>Smaller fuel mower purchased and in use pending future decisions Closed</p> <p>Marquee. . Terry considering stretch tents fixed to outside pillars for small event/summer option</p>	MDC
2121	<p>TF provided an update on the accessible and car-park. . We are looking for possible grants for this. NT approval will be required.</p> <p>The car park has been very muddy with the exceptional rain this year. TF advised that it would be most efficient to improve this at the same time as the accessible parking;. We need a costed proposal now and will pursue possible grants to help fund this - ON-GOING</p>	TF
2122	<p>Committee discussed proposals for solar panels and agreed that this needed to be worked up into a plan. Need to consider planning for future roof repair/replacement in this and the amount of approval needed by NT. Indicative vote on support for solar panels was held; all in favour apart from one abstention. Need to consider legals/surveys/options to site elsewhere in the grounds</p>	Close discussions leave on capex
2131	<p>Tamworth (now Midland) Cornish Rowing Club are now using the water. They have brought their boats down and we agreed with NT that they could put a tent over them pending a container. They have started rowing Saturday mornings and held a taster session on Sat 3rd March. We are still planning to put in a container for them (sharing the cost). Request is with NT as they have concerns over and tenancy rights. We also need to wait for the ground to dry out - ON-GOING</p>	NW
	5. Events this month	
	<p>Start of Sat season 23/3</p> <p>Quiz and food 16/3-postponed to September</p> <p>Scorpion/GP open meeting 6/7 April-NOR/Teams/Prizes will be sorted by fleet captains but not as yet need to look at Sat evening catering possibilities</p>	All
	6. Events Last Month	
	<p>Start of main sailing season 3rd March</p> <p>RYA led squad topper training Sat March 9th -positive feedback</p> <p>PB refresher and direct assessments-disappointing numbers but maybe only a small number of drivers from 2023 are not 'qualified' Perhaps we should float our intention to seek all drivers to have PB2 by next season-agreed</p> <p>working parties x 2</p> <p>Informal AGM chat-see 2111</p>	INFO
	7. Environmental report	

	<p>The group welcomed Phil Hardcastle as its latest E&S Steering Group member</p> <p>1 BioBlitz: Next meeting with NT Rangers scheduled for Friday 15 March at 2.30pm at the Club to firm up schedule and details for BioBlitz days now confirmed as Thursday 30 and Friday 31 May. Meeting will also be our usual quarterly catch-up with NT Rangers Number of club volunteers needed to support the BioBlitz is likely to be:</p> <ul style="list-style-type: none"> - Boat drivers x 1 or 2 - Jetty / training store helpers x 1 or 2 - Galley and welcome team x 4 maximum - Possible adults to work with juniors on bug hotel x 2 <p>The Group has started to recruit these volunteers, response so far has been positive and we are confident all roles will be filled Publicity for the event to be discussed at the meeting with NT.</p> <p>2 Wildlife presentation: Aileen, Steve & Phil, with support from Tony Davison, local wildlife photographer, have created a photographic record of wildlife at & around the club. This is being formatted so that it can be displayed at the Club, in various ways, including the website. This work is almost complete, next steps are to meet with Ann to discuss how we share it with Members.</p> <p>3 Tyre disposal progress: Research into practical alternatives to enable tyres to be removed from the club are progressing well with many club members actively involved. Alternative boat stands are being trialled and we are exploring options for training & boat maintenance ‘cushions’. We hope to discuss these ideas with the club within the next couple of months. In the meantime we are preparing an article for the Herald to encourage & provide guidance to any members wanting to dispose of any tyres in the meantime to put them with the ‘tyre pile’ next to the SUP container ready for collection.</p> <p>4 Engaging members The group is exploring ideas with Ann on how we best communicate the work of the group to members. The purpose being to raise awareness & understanding of the work the E&S club is doing and encourage interest from any members who may like to volunteer to support various projects/initiatives.</p> <p>Initial thoughts include: A dedicated page/section on the website & Facebook to showcase the clubs work in this area and ‘How you can get involved’, who to contact if you have any questions etc A dedicated noticeboard in the clubhouse for the same reasons Signage around the site;</p> <ul style="list-style-type: none"> o Perhaps A Blackboards, to highlight seasonal wildlife & fauna to keep an eye out for – and to record sightings o Notices to bring awareness to areas of significance such as the unmown wilding areas, bat & bird boxes etc including the use of recycled McDonalds plastics for the picnic tables <p>5 Feasibility paper on Club’s energy strategy: Renewable energy scoping document is being drafted for discussion with the M&P committee in April.</p> <p>6 Environment & Sustainability Policy The Group is currently reviewing the existing Club E&S Policy. Any proposed changes will be submitted to the Committee for discussion & approval – this is likely to be in May</p>	INFO
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	<p>7 Future meetings: Next E&S face to face meeting – Saturday 20th April at 10.00am in the Clubhouse. BioBlitz meeting – Friday 15 March at 2.30pm at the Club</p>	
2123	PM noted that we need to keep a few tyres for land demos. Suggested marking up some decent ones as Training School owned. all aware	Close
	8. Secretary's Report	
	<p>NEW - PY changes mean that Rule 37 (ii) needs updating. This states that we are open to boats with a "PY not less than 900". With the latest numbers the 505 (which was our "fastest" boat has dropped from 900 to 896. TG recommends changing to 895 which would include the 29er - FOR APPROVAL-vote agreed</p> <p>Swarkestone SC seeking info re becoming a CIC-discussion last week</p>	INFO
2111	Informal AGM held after the last working party. Minutes have been issued. These can be summarised into a few groups (see M&P minutes). Suggest we provide feedback in the next Herald -agreed- ON-GOING	NW
2129	Need a sign on the gate to advise that it is a private drive-I have discussed this with NT and they have agreed to provide signs on the two gate posts (so visible when the gate is open). Better to be an NT rather than SHSC sign as there are multiple users of the drive (fishermen, farmers, bee-keeper, etc) - ON-GOING (until they put up the signs).	NW
	9. Treasurer's Report	
	<p>Memberships fees: Q1 (Oct1st-Dec31st 2023): £4538.86 Q2 (Jan1st 2024 to date): £43929.24 Total membership fees: £48468.10</p> <p>Selected highlights: Payments: Working parties: £3753 (includes £1744 for replacement preloved lawn mower) ICO (data protection compliance) annual fee: £35 Receipts: SwarkestoneSC for use of our training room, RIB and Picos: £150 Forbes West for use of the training room: £36 Trent Sea Training for use of the training room: £108</p>	INFO
	10. Membership Report	
	<p>One new sailing membership with his Wife Supporter. Current membership stands at 402.</p> <p>Three abandoned boats of former members. Nick will write/email official notice.</p> <p>Small Dinghy park almost reorganised.</p>	INFO
	11. Rear Commodore (Sailing), Sailing Sub-Committee, Duties & SUPs	
	<p>TG/PG to address prizes in general-sailing committee need to make a proposal-eg branded clothing/towels/vouchers</p> <p>Discussion on prompting near qualification, numbers qualifying for series can be low..</p> <p>Still in plan to assign staunton & melbourne 'labels'</p>	INFO

	<p>Got a few duty gaps upcoming notably, no Galley next Sunday or the 24th March. 1 Crew missing from both these also.</p> <p>The following duties are currently 'tba'</p> <p>Sunday 17 Mar 2024 Spring 3 (AM) Spring 5,6 (PM) Duty: Galley</p> <p>Sunday 17 Mar 2024 Spring 3 (AM) Spring 5,6 (PM) Duty: Galley 2</p> <p>Sunday 17 Mar 2024 Spring 3 (AM) Spring 5,6 (PM) Duty: Safety Boat Crew</p> <p>would be good if feedback was sent from the OOD re no shows to Larry-LF/AF will check if system is still there on the club computer.</p>	DUTY INFO
	<p>British Canoeing (soon to be Paddle UK) affiliation in progress. BC are currently reviewing club documents.</p> <p>SUP support group meeting scheduled for Tuesday 12/3. Activity plan for 2024 to be agreed at this meeting.</p>	SUP INFO
	12. Boat and Dinghy Bosuns' Report	
	<p>All boats in working order except No.6 which is stored outside at the moment while the lawn mower is repaired in the Boathouse. The engine for no.6 (Mercury 9.9) is away at Adie's premises for a proper carburettor overhaul. The race timer on the Committee Boat sometimes fails to switch on because the On/off switch sometimes doesn't "latch" - replacement switch to be investigated. Boat 4 has been converted to left hand throttle (like no.5) to conform to RYA training requirements. All Fuel tanks and cans have been dosed with "Fuel Stabiliser" on recommendation of Adie for storing E10 fuel for long periods - only worth doing over winter when throughput is low. Fuel stocks are low now so I will be doing a fuel run soon. Seahog now working and clean thanks to SHST</p>	BOSUN INFO
	<p>Looking to sell one L2000, advertised and enquiries received.</p> <p>All training boats ready for courses.</p> <p>Optimist cover in hand</p> <p>One very old Vision jib and one Optibat trolley sold netting around £30. I will forward monies to Nick K.</p>	BOAT BOSUN INFO
	13. Rear Commodore (Building & Maintenance) Bar and Galley	
	<p>TF not there. Showers still not all working with hot water in gents-?check with Allan heaters tripping</p> <p>Frontage needs to action</p> <p>Gate needs repair/strengthening far end</p>	INFO
	12 Principal of sailing school, Training and Sailing subcommittee	
	<p><u>Power</u></p> <p>The refresher day went ahead as planned. There was one taker for direct assessment but sadly a late withdrawal.</p> <p>May PB2 course is full but spaces remain on the November course. Also spaces on the 1-day bespoke 'Safetyboat' course.</p> <p>We are putting on an additional PB2 course - mid-week [11/12th April]. 2 MC Rowers @£180 pp to join plus space for 2 club members @£80 pp.</p> <p><u>Dinghy</u></p> <p>Adult bookings for May improving with 6 spaces taken; 6 remain. 3 spaces taken for the September course.</p>	INFO

	<p>Junior bookings for June are strong with all 12 slots booked. Mid-week July course has 2 bookings only, 10 remain.</p> <p>Plans are underway to run an AI course this year - starting in April. A mix of Juniors and adults @£50 pp. plus the cost of books.</p> <p>Becky is running a Start Racing course with the Juniors. Russ & Lucy are running either Sailing with Spinnakers or another advanced module for adults- based on demand.</p> <p><u>'Safetyboat' Pricing</u></p> <p>We'd like more members to take part in our 1-day SHSC rescue techniques course. Our proposal is to waive the fee for this course (£25) if the member has undertaken a PB2 course / PB2 assessment / PB2 refresher in the previous season. Vote please.</p> <p>BP-can we include instructors and those helping on courses too VOTE-agreed</p> <p><u>Others</u></p> <p>Volunteers appear hard to come by from the instructors/helpers pool. I'll chase.</p> <p>Training Subcommittee held as planned in February - minutes have been shared with Lesley and attached. Any thoughts welcome.</p> <p>Revisions to booking pages don't seem to have much impact on the number of participants who complete only one of two steps. Watching brief for now.</p> <p>Instructor Training Day at Rutland Water this weekend. Nick W and I are attending. I should get a discount code for our annual order of training materials.</p> <p><u>Marketing</u></p> <p>Ann - I need support on the additional PB2 course, adult May course, junior July course, and the AI course please. Also need to work out what adults want in the advanced training space. Maybe a call/meet is best.</p>	
	<p>14. Youth Sailing, Junior Squad and On Board</p>	
	<p>I have now grouped our junior sailors (and potential junior sailors) into ability / experience groups. Over the coming weeks I will be emailing out promotional messages about the junior training events and race series happening in April and May. I will also promote more widely the junior festival of sailing on the morning of the club regatta on 29th June.</p> <p>We will be offering a start racing course, and later in the year stage 3&4 and stage 2+ through some squad type days where we will have up to three groups for different abilities.</p> <p>All the junior training events are in the mornings before junior race series, the aim being to help juniors to integrate into club racing in the afternoons in the hope that they will then come back and take part in this independently.</p> <p>extra junior race training am May 4th</p>	<p>INFO</p>
	<p>15. Rear Commodore Social & Social Sub-Committee</p>	

	Quiz postponed, next event at prize giving then summer event	INFO
	16. Marketing	
	<p><u>Upcoming Events</u></p> <p><i>Quiz - 16th March</i></p> <p>This has been postponed until September - calendar activities for September shared with Grahame/ Lol Postponement comms all completed (WhatsApp, members FB and email), Lesley has completed all website comms.</p> <p><i>Miracle Open Meeting 13th April</i></p> <p>All comms (Facebook Event post) FB post, Website post./ Y&Y, Instagram and Poster all drafted, approved by Fleet Captain (Graham Watts) and being issued as per schedule.</p> <p><i>Fireball Open Meeting 13th April</i></p> <p>As above</p> <p><i>Scorpion Open Meeting 6/7th April</i></p> <p>All comms drafted and with Fleet Captain - Pete Gray awaiting comments/ amends / approval</p> <p><i>GP14 Open Meeting 6/7th April</i></p> <p>Ditto above with Charles</p> <p><i>Series</i></p> <p>Series starts - all promoted and will continue to be promoted as we progress through them, note today's FB and Instagram posts with website post to follow.</p> <p><u>Ongoing Comms/ Marketing</u></p> <p>Comet traveller series win by SHSC sailors</p> <p>Meeting scheduled with ITCA rep to explore opportunities</p> <p>Discover Sailing - in progress</p> <p>Junior - ongoing marketing in line with Becky's schedule</p> <p>Training - in line with Paul M</p> <p>MailChimp - segmenting for a more targeted approach re SUP etc. and looking ahead at series participation</p> <p>Food Vans - propose pizza, naan, burgers (rejected Mac and Cheese at £10 a portion for pasta and cheese this is way too much). One a month - suggested start date end of April/ early May</p> <p>Merchandise - awaiting revised pricing, suggesting:-</p> <p>Jackets</p> <p>Gilets</p> <p>Polo Shirts</p> <p>Snood/ hat crossover - price depending can also be used for prizes</p> <p>Bottle - ditto above</p> <p>Towels - ditto above</p>	INFO

	<p>Wind Indicator - ditto above - does anyone have a supplier - I am drawing a blank here.</p> <p>Staunton & Melbourne Fleet - <i>Update please</i> - if this is going to go ahead, I would like to start promoting this - wins for 6 people instead of 3</p> <p><i>Prize and cake</i> - I love this format with the juniors - is there any mileage in looking at this for the series through the year to create a buzz around them and a bigger social element?</p> <p><i>Request for items for March Staunton Herald</i></p> <p>? could we accommodate a big team racing event???probably too small re grounds</p>	
	17. Sailability	
	<p>We held a preseason working party on March 9th getting all the boats and kit ready for the first session on the 17th March.</p> <p>We have two boats that were donated to the trust for sale, a standard Laser and Comet , both are inexpensive entry level boats which we will advertise on the club website to hopefully get club members to buy them, if anyone knows of any interest please let us know.</p> <p>We have cleared behind our existing shed and some other stuff that had spread into the boat house ahead of the drier weather and a new storage solution.</p> <p>We have been given a lot of “stuff” suitable for raffles etc and will be handing out goody bags of freebies to our families at the first session and there after running spot tombola with a chance to win prizes (open to club members on any day we are running a session)</p> <p>We are working on a web site refresh and also alternative payment options to buy raffle tickets, pay for BBQ's etc</p> <p>Mowability sign ups are lower this year so far but still very helpful in contribution to our running costs</p> <p>We have cleaned the sea hog completely and put a new car cover over it as the old cover was beyond repair</p>	INFO
	18. AOB	
2117	<p>Club charity ideas-did we agree on asking Greg Burns to coordinate and support the Leicester Hospice? DP will ask him later this week.Greg will write for the herald and arrange collection pots-done closed</p>	Closed
2125	<p>Confirm 50th anniversary team-PW PM LF AN GN BP LS</p> <p>GN-Marquee 21m x 9m open sides pegged onto the grass £1475 plus VAT, Feeling we need a small steering group discussion soon to discuss expenses etc</p>	AN
	<p>Do we know who has the club laminator - ditto was there a leaflet folding machine/ printer - just thinking about the Staffs County Show. Is it worth seeing the membership spread in that direction and the attendance geography for the show.-? MJ</p>	AN
	<p>Lol has volunteered to clean up the flag cubbies in the race box- proper signs screwed beneath each cubbyhole, two colour laser cut acrylic, approx £5 for each sign - Lol is happy to organise if we are happy to give the go ahead.--agreed</p>	AN/LH

	19. Next Meeting	
	The next meeting of the full committee will be Wed April 17th at 4pm-at the club	2133 <i>next</i>

Signed on behalf of SHSC Committee:

Meeting finished March 11th at 2145

Next meeting April 17th M&P meeting-